

KYC CHECKLIST

- Certificate of Incorporation
- Memorandum and Articles of Association
- CAC 7A (Particulars of Directors)
- CAC 2A (Return of Allotment of Shares)
- Board Resolution approving the account opening and appointing authorised signatories
- Valid Means of ID for Directors and authorised signatories
- Independent Proof of Operational Address
- Passport Photograph

FOR OFFICIAL USE ONLY

Customer Service Officer

Date:

Operations Manager

Date:

Compliance Officer

Date:

ANNEXURE

To be completed by additional authorised signatory(ies)

AUTHORISED SIGNATORY

Surname		First Name	Middle Name	
Permanent Residence Address			Signature Specimen:	Affix Passport Photograph
City/State		Country		
Email				
Phone Number	Phone (Outside Nigeria)			
TIN (Nigeria)		TIN (Other countries) Please state country		
Nationality	Other Nationality(ies)		Social Security Number	
Other Contact Address, In-Care-Of Address or Hold-Mail Address				
City/State		Country		

ADDITIONAL INFORMATION:

Please state if you or any of your signatories, major shareholders or directors holds (or has held) any political position.

Name:	Position Held:	From:	To:
Name:	Position Held:	From:	To:
Name:	Position Held:	From:	To:
Name:	Position Held:	From:	To:

* I agree to notify ARM within 30 (thirty) days if there is a change in any information provided above to ARM.

Authorised Signatory _____ Date:

ANNEXURE

To be completed by additional authorised signatory(ies)

AUTHORISED SIGNATORY

Surname		First Name	Middle Name	
Permanent Residence Address			Signature Specimen:	Affix Passport Photograph
City/State		Country		
Email				
Phone Number	Phone (Outside Nigeria)			
TIN (Nigeria)		TIN (Other countries) Please state country		
Nationality	Other Nationality(ies)		Social Security Number	
Other Contact Address, In-Care-Of Address or Hold-Mail Address				
City/State		Country		

ADDITIONAL INFORMATION:

Please state if you or any of your signatories, major shareholders or directors holds (or has held) any political position.

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* I agree to notify ARM within 30 (thirty) days if there is a change in any information provided above to ARM.

Authorised Signatory _____ Date: